



## Meeting Notes / Minutes

**Title:** All Saints' Church, Walsoken. Renovation Project Group: **Meeting: 04**

**Date:** 1<sup>st</sup> October 2026.

**Venue:** Tom Walters' Community Room at All Saints' Church, Walsoken.

**Present:** Yvonne Cocks (**YC**)      Ruth Freeman (**RF**)      Helen Powell (**HP**)  
Holly Robinson (**HR**)      Jacky Spooner (**JS**)      Nicky Goulter (**NG**)  
Bob Cox (**BC**)

**cc:** All Saints' Church, Walsoken PCC.

**Minutes:** Bob Cox

---

### ACTIONS

**Apologies:** Richard Crowle, Celia Flett, Ron Whitehead.

**Welcome:** Made by **BC**

**Minutes of the last meeting:** No issues

**Matters arising:** None not resolved

### Action Items

1) **Finance:**

As of 30th September 2026, funds in the Renovation account were **£10,189.63**  
New initial targets were discussed. The rationale can be seen by following this [LINK](#)

2) **Paying the Architect:**

No Issues

3) **Appointing an Architect:**

The agreed timeline has been met, as

By end of September 2026 selection and invitation to tender - **COMPLETED**

End November 2026 deadline for tenders.

End December 2026? – final selection of architect.

The invitation to tender documents have been sent out. Follow this [LINK](#) to see the invitation – **COMPLETED**

4) **The Renovation Work Needed:**

Follow this [LINK](#) to see the last Quinquennial inspection: Generally

- What work needs to be done to remove the church from the 'at risk' register.
- Other works on the quinquennial.
- Elective works we know need to be done.

5) **The National Lottery Grant and Other Grants**

Minor grants and financial aid should be investigated. A webpage service for this has been identified by KA. **Action:** Investigate: **JS**

Two main routes present themselves

- a. **Places of Worship Renewal Fund:** Max grant £1M
- b. **National Lotter Heritage Fund:**

For the two main routes there exists the overarching process of

- a. The architect advises what needs to be done.
- b. Submit an expression of interest
- c. Get approval for 'developmental phase'
- d. Finally get approval for 'delivery phase'

Fund matching only applies to the development phase (5%) - **COMPLETED**

Fund meeting in the town of March - **COMPLETED**

**All**

- 6) **Bid Writing:** This is a skill that needs to be developed. It was suggested that one person writes the bids, but each bid is reviewed by the Renovation Group and Holly Robinson before final submission. **Action:** **JS**

We need to remember the option of a professional bid writer for the main grant

7) **Roles and Responsibilities (Heritage)**

We need to focus on this area in case we need to prove our compliance

*Investigating 'Environmental Protection'*

- a. Contact Norfolk Wildlife trust to report on our cemetery. Contacted and awaiting a response. Possible Contact Philip Parker. **RW**
- b. Contact an 'a conservationist' to report on church & grounds – **COMPLETED**
- c. Rewilding Churchyard suggestion. Two aspects to the approach, 'where are we now?' and then, 'what for the future?'

Where are we now?

- 1. Wildlife in the churchyard **NG**
- 2. Plants in the church yard (moss, lichen etc.) **RF**
- 3. Tree map of the churchyard **JS**

What for the future?

- 1. Plans for churchyard **RF/NG**

*Investigating 'Saving Heritage'* – Is the main project capital works

*Investigating 'Organisational; Sustainability'*

- a. Fundraising activities.
- b. Extra Groups (Churchyard volunteers?).
- c. Interested other people
- d. Training/seminars – Provide slide on recent training. **JS**

Investigating Inclusion, Access and Participation

- a. Book from Peter's notes (Source: P Wadlow's files and old Parish Magazines)

*Protecting the past, nurturing the present, building the future*



The Church of England  
Diocese of Ely

All Saints' Church, Walsoken  
Renovation Project

## 8) Fundraising initiatives

### *Planned*

- a. 18<sup>th</sup> July: Coffee Morning and Plant Stall - **COMPLETED**
- b. 1<sup>st</sup> August: Talk on old photographs of Wisbech- **COMPLETED**
- c. Afternoon Tea (TD) – Various dates- **COMPLETED**
- d. 10<sup>th</sup> October: Harvest Lunch 2026
- e. 24<sup>th</sup> October: Halloween Disco
- f. 24<sup>th</sup> October: Quiz Night
- g. 28<sup>th</sup> November: Christmas Wreath Making.
  - i. Consult on poster. **RF**
  - ii. Send Welcome pack. **BC**
  - iii. Book Church. **BC**
- h. 12<sup>th</sup> December: Church Christmas Tree Fayre.

### *Under Investigation/pending/next year*

- a. Octagon Cemetery Talk (to coincide with when it's open in spring) **JS**
- b. Flower Festival (next year?) – Write brief on dos and don'ts **LC**
- c. Motown Disco in the village hall (13<sup>th</sup> March 2027) **RF**
- d. Concert (April 2027) **RW**
- e. Bat Night July 2027 **JS**
- a. Heritage week 2027 – 'Candlelit Church'? Organ? Bells? Talks? **ALL**
- b. Halloween Disco (30<sup>th</sup> October 2027) **RF**
- c. Peter Wadlow's church notes publication **BC**

### **Notes for future consideration:**

- 1) How to join the Ely Diocese Quinquennial register of approved Inspectors.
- 2) Bats Survey (only good for 2 years so timing is important).
- 3) Insurance requirements for the renovation work – Via architect.
- 4) 'Heritage Registry' – We'll need something written (Peter's Notes?). **BC**
- 5) Statement of significance. **JS**
- 6) The last 20% of the Delivery phase of any grant is paid in arrears

*Protecting the past, nurturing the present, building the future*



The Church of England  
**Diocese of Ely**

All Saints' Church, Walsoken  
**Renovation Project**

***The date of the next meeting is Thursday January 21st, 2027, at 7pm in the Tom Walters Room in All Saints' Church.***

**Proposed Agenda**

Apologies.

Minutes of the last meeting (correct record).

Go through the recorded actions in those minutes.

Other matters arising from those minutes.

Finance matters.

The architect appointment process.

Renovation work needed

Grant status.

New & planned fund raising initiatives.

AOB

Date of next meeting

